

2026 ROUND 2 HCBG APPLICATION CHECKLIST

APPLICANT MUST INITIAL EACH BULLET POINT TO ACKNOWLEDGE THAT THEY HAVE READ THESE INSTRUCTIONS OR REMINDERS. RETURN THIS PAGE WITH THE APPLICATION.

1. Project expenses incurred before the execution of a contract between the Applicant and the State are not reimbursable and cannot be used for match. _____(initials)
2. Applicant acknowledges that it has or will observe the competitive bidding process described in Chapter 6.11 of the Grant Manual. _____(initials)
3. Check the math. The 75/25 state/private or non-profit match must be correct on the applications. For a \$100,000 project, a request for \$75,000 state share requires a minimum of \$25,000 in matching share. _____(initials)
4. Matching share may only be provided by a private or non-profit (non-governmental) source _____(initials)
5. The completed application has been signed by an authorized individual. _____(initials)
6. Supplemental documentation and photographs have been uploaded. _____(initials)
7. The applicant must designate one person to be the point of contact with our office. The Commission requires that grant products be sent directly from the local point of contact, not from the consultants who prepared them. _____(initials)
8. Publicity. All authorized publications and other forms of publicity connected with projects that receive a grant MUST include the following: "This [project name here] is supported with assistance provided by the citizens of Maine through the Historic Community Buildings Program, administered by the Maine Historic Preservation Commission." _____(initials)

X. CERTIFICATION

In making this application for state bond funded assistance, I hereby acknowledge my familiarity with the requirements listed in the Historic Community Buildings Grants Manual. I agree that should I receive the assistance herein requested, I will carry out the project according to State requirements. I certify that I am authorized to submit this application.

Signature

Date

Name & Title (Typed or Printed)

Applicant Organization